



HEALTH & SAFETY POLICY

1. It is the Company's policy to comply with the health and safety measures required by Law. The Company recognises that it is of paramount importance to take all reasonably practicable steps to prevent injury, ill-health, damage and loss in its undertakings.
2. The Company considers the promotion of the health and safety of its employees at work to be an essential part of the Management duties and expects its employees on their part to equally recognise that there is a clear duty on them to exercise self-discipline and accept responsibility to do everything they can to prevent injury to themselves and to others.
3. This policy is based on the firm conviction that a resolute determination by the Company and employees to ensure that all activities are carried out safely, will minimise individuals suffering and will contribute directly to the efficiency and success of the Company's undertakings.

Organisation

4. Responsibility for health and safety at work and for the effective application and development of Company policy rests with the Management. (Employees are encouraged to submit to their immediate Manager any matter they feel should be investigated).

The Management are responsible for:-

5. Ensuring, as far as is reasonably practicable, that the operations in their departments do not constitute a hazard to health and safety, and in particular, that Company Rules are understood and observed by all employees.
6. Demonstrating their personal concern with health and safety at work.
7. Risk Assessments shall be carried out and recorded for the duties and activities of all personnel. This shall include any action that may directly or in-directly cause harm to themselves or other employees including sub-contractors and the general public. In areas where several persons carry out the same function this may be of a Generic nature. A review of any risk assessments is required where conditions or work practices change. Where any conditions or work practice change this should be brought to the attention of a Line Manager. All recorded risk assessments are available and are open to mutually agreed action.

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8. Engaging the interest and commitment of all employees to healthy and safe working practices.

9. Ensuring the necessary safety equipment is available and used.

Employees have a responsibility to themselves and to others to:-

10. Carry out their duties in a safe manner with due regard to health.

11. Adhere to the Company's Safety Rules and Regulations.

12. Inform themselves of the health and safety hazards of the equipment and materials with which they are concerned.

13. Bring to the notice of their Manager any potential hazard to health or safety of which they know or learn, whether in routine work or arising from faults in equipment.